



OpenAir

Team Edition

OpenAir Team Edition offers the industry's finest:

- "Out-of-the-box" services automation
- Built in, customizable reports
- Automated time and expense management

OpenAir Team Edition features include:

• Time and Expense

- Online time and expense entry
- Multi-level approvals
- Overdue alerts
- Multi-currency expenses
- Expense report durations

• Invoicing

- Multiple invoice templates
- Manual charge creation
- Ability to email invoices

• Projects

- Gantt charts
- Project templates
- Work breakdown structures
- Basic billing rules
- Profitability analysis

• Reporting

- Real-time reporting engine
- Saved reports
- Shared reports
- Downloadable reports

• Integrations

- Free Connector to NetSuite Services Team Edition
- Salesforce.com (additional fees apply)
- QuickBooks

OpenAir Team Edition is an affordable, Web-based application for project-based teams that require automation in their business practices.

OpenAir Team Edition is on-demand. The system is delivered as Software-as-a-Service (SaaS) and is completely Web-based to accommodate businesses on the go. Access your account anytime, from any Internet connection, while traveling or on-site at a client.

OpenAir Team Edition is affordable. You can get started with OpenAir Team Edition without extensive up-front costs. Account setup is fast and easy, allowing you to quickly gain a return on your investment. And because OpenAir is a SaaS solution, hosted and serviced by OpenAir, you don't have to worry about ongoing maintenance or hardware upkeep, so your total cost of ownership is greatly reduced.

OpenAir Team Edition provides real results. With streamlined business processes and no IT obligations, OpenAir Team Edition immediately cuts overhead costs and optimizes cash flow. As your business grows, OpenAir scales with you to ensure continuity and a smooth transition. OpenAir Team Edition is easy to use, so it won't become a burden for your end users.

Why OpenAir Team Edition?

Stop Revenue Leaks

Manual processes lead to costly errors and missed opportunities. OpenAir Team Edition's automated time-and-expense entry and seamless billing engine ensure that your organization maximizes its revenue stream. Eliminate confusion over what should and should not be billed to clients with multi-level approval processes.

Increase Visibility

Provide your team with the necessary information to make smarter business decisions. Through OpenAir Team Edition's real-time reporting, managers and executives have access to critical key performance indicators that provide insight into your difficult business questions.

Create a Platform for Growth

Your services team may be small now, but that doesn't mean you're going to stay small. Don't be limited by antiquated business processes and applications that fail to scale. By gaining control of your organization through OpenAir, you put in place the infrastructure to support rapid growth and expansion.

Meet Your Unique Needs

The OpenAir solution solves business issues in a variety of markets and verticals. Clients from such industries as interactive media, finance, consulting, and law receive invaluable benefits every day from OpenAir Team Edition, which is specifically tailored to their unique practices.

 For more information or to subscribe to OpenAir Team Edition, please contact us at teamedition@openair.com or 1-888-367-1715.

Track time against projects and tasks through automated entry grids

Enter time • Hours remaining • Timesheet report • Edit timesheet • Submit/Approve

[Add] ▾

October 2008

Customer : Project	Task	6 Mon	7 Tue	8 Wed	9 Thu	10 Fri	11 Sat	12 Sun
MLB : Team Surveys	2: Data analysis		7	8				15
Congress : Time Off	2: Vac	8						8
AT&T : Corp Strategy	2: Data analysis				8	9		17
MLB : Web Strategy	Select...							
	8: Process Map							
	Select...							
Total		8	7	8	8	9		40

Click on the colored dots to enter more information

Save Save & Submit

Detailed work breakdown structures provide snapshot views of project status

Task/Phase	ID	Assigned To	Duration (days)	Hours			% Complete	Start	Finish
				Planned	Approved*	Billed*			
▼ Promo	12		96.67	1,720	1,642	1,602	75%	06/30/08	11/13/08
▼ Preparation	1		25.00	600	842	802	89%	06/30/08	08/04/08
Planning	4	Huff, Sue (160 hrs) Port, Dave (160 hrs) Adams, Mary (160 hrs)	21.00	480	574	574	86%	06/30/08	07/28/08
Scope	5	Huff, Sue (40 hrs) Port, Dave (40 hrs) Adams, Mary (40 hrs)	5.00	120	268	228	100%	07/29/08	08/04/08
▼ Work	2		34.25	680	350	350	52%	08/05/08	09/23/08
Focus Group	6	Huff, Sue (160 hrs)	20.00	160	108	108	68%	08/08/08	09/05/08
Web Design	7	Port, Dave (90 hrs)	11.25	90	56	56	62%	09/08/08	09/23/08
Testing	8	Davis, Judy (108 hrs)	13.50	108	100	100	93%	08/05/08	08/29/08
Roll-out	9	Quinn, Teddy (162 hrs) Foster, Tim (160 hrs)	22.33	322	86	86	27%	08/05/08	09/04/08
▼ Finish	3		37.42	440	450	450	88%	09/23/08	11/13/08
Review	10	Oates, Brian (200 hrs) Adams, Mary (200 hrs)	32.42	400	450	450	100%	09/23/08	11/06/08
Follow-up	11	Adams, Mary (40 hrs)	5.00	40			0%	11/06/08	11/13/08
1 row (11 sub-rows)					1,720	1,642	1,602		

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