

# User Summit Agenda 2009



Support and Pro Serv one-on-one sessions will be available throughout the day on both Tuesday and Wednesday. Stop by the Registration Desk to schedule your session.

## Monday October 26

3:00-5:30p	Advance Registration and User Group Meetings ( <a href="#">Grand Ballroom Foyer, 1st Floor</a> )
5:30-7:30p	Reception ( <a href="#">Palm Garden Room, 2nd Floor</a> )

## Tuesday October 27

	<a href="#">Main Session 1</a> Salons D, E, F, 1st Floor	<a href="#">Main Session 2</a> Salon A, 1st Floor	<a href="#">Breakout Session</a> Salon C, 1st Floor	<a href="#">QuickArrow Session</a> Salon B, 1st Floor
7:30-8:30a	Breakfast ( <a href="#">Palm Garden Room, 2nd Floor</a> )			
8:30-9:00a	Welcome: Morris Panner, CEO, OpenAir			
9:00-10:00a	Subcontractor Control and Handling	General Account Maintenance and Upkeep	Time and Expense: How to Best Capture End User Data Dashboards	Resource Management: Managing a Resource's Schedule
10:00-10:30a	Coffee Break ( <a href="#">Grand Ballroom Foyer, 1st Floor</a> )			
10:30-11:30a	Advanced Administration: OpenAir Functionality You Should Be Using	Resource Management: Best Practices for the Resources Module	Revenue Recognition OpenAir <> NetSuite Integration	One-on-One with Client Management or Pro Serv
11:30-12:30p	OpenAir Business Process and Best Practices: A Diagnostic Checkup for Your Organization	Reporting 101: Building Reports and Teaching End Users the Basics of Reporting	OpenAir <> QuickBooks Integration	One-on-One with Client Management or Pro Serv
12:30-1:30p	Lunch ( <a href="#">Palm Garden Room, 2nd Floor</a> )			
1:30-2:30p	Project Management	Advanced Reporting: Going Beyond the Basics to Leverage Advanced Functionality	OpenAir Projects Connector Benefits of Moving to the Newest User Interface	Migration: Benefits of Transitioning from QuickArrow to OpenAir
2:30-3:30p	Keynote: Randy Mysliviec, CEO, RTM Consulting			
3:30-4:00p	Coffee Break ( <a href="#">Grand Ballroom Foyer, 1st Floor</a> )			
4:00-5:00p	2009 Product Review and 2010 Roadmap			
5:00-7:00p	Reception ( <a href="#">Palm Garden Room, 2nd Floor</a> )			

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## Wednesday October 28

	Main Session 1 Salons D, E, F, 1st Floor	Main Session 2 Salon A, 1st Floor	Breakout Session Salon C, 1st Floor	QuickArrow Session Salon B, 1st Floor
7:30-8:30a	Breakfast ( Palm Garden Room, 2nd Floor )			
8:30-9:45a	Keynote: Zach Nelson, President & CEO, NetSuite			
9:45-10:15a	Coffee Break ( Grand Ballroom Foyer, 1st Floor )			
10:15-11:15a	Power User Panel: Advice and Tips from OpenAir Experts			
11:15-12:15p	Growing a Profitable Services Business during a Down Economy	Project Billing and Invoicing	OpenAir <> Salesforce Integration	
			Accounting Periods	
12:15-1:15p	Lunch ( Palm Garden Room, 2nd Floor )			
1:15-2:15p	Using OpenAir to Manage Project Key Performance Indicators	Forecasting in OpenAir	Leave Accrual	Project Manager Role: Beyond Approving Time and Expenses
			Crystal Integration and Reporting	
2:15-3:15p	Client Panel: Integrating with OpenAir	Project Health: How to Ensure Your Projects Are Completed On Time, On Budget and Profitably	Invoice Layouts	System Administration: Best Practices for Configuration of Your QuickArrow Instance
			Offline and Thin Clients	
3:15-3:30p	Closing Remarks: Morris Panner, CEO, OpenAir			